

# FACULTY SELF-SERVICE

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This new Banner self-service component is a feature for faculty but is not required to be used. **All current functionality in iGrade, iLearn, iEval and other faculty systems have not changed due to Banner.**

**If you have been identified as a faculty, you will have access to the Banner Self-Service through R'Space.** If you do not see the link in your authorized applications or need other assistance, please use the following website - <http://ucrbanner.ucr.edu/support/index.html> - to reach appropriate support for your needs.

## WHAT'S AVAILABLE

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### STEP 1 – SELECT THE TERM AND THE COURSE THAT YOU WANT TO VIEW

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#### Select Term

REQUIRED FIRST STEP: Select a specific term you want to review.

#### Course Selection

Select a specific course you want to review.

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### STEP 2 – UTILIZE THE VARIOUS OPTIONS TO VIEW INFORMATION ABOUT THE COURSES YOU ARE INSTRUCTING AND STUDENT ENROLLED AND WAITLISTED.

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#### My Teaching Schedule

Course information, enrollment counts, day/time, location and access to the class roster.

#### Week At A Glance

View your teaching schedule in a weekly calendar view.

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#### Detail Class Roster

Provides additional information about students enrolled. Curriculum and waitlist information.

#### Class Roster Summary

Concise list of students registered in course.

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#### Waitlist

View of students on waitlist.

#### Active Course Assignments

List of courses that have enrolled students where grades have not been rolled to academic history.

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### SCHEDULE OF CLASSES – SEARCH THE LIVE SCHEDULE USED BY THE STUDENTS AND STAFF

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#### Browse Schedule of Classes

Looking for classes? Browse the Schedule of Classes to see which courses are offered per term.

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### HISTORY – VIEW A QUICK LIST OF ALL COURSES YOU HAVE TAUGHT

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#### Course Assignment History

All Courses Taught

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