

Forms

SGASADD - maintains cohort codes, as well as attributes, which are assigned to the student by effective term.

Quiz Questions

1. Cohorts can only be added to students who have a General Student (SGASTDN) record for the term you entered. TRUE
2. When you are maintaining Cohorts will you ever use the End Cohorts Function? Yes or No
 - a. Answer: No, you will never end the cohorts because we will always use the inactive check box and reason code. You will always use the Copy Student Cohort function under Maintenance.
3. After you have completed updating your effective term data, what is the final check you need to do?
 - a. A) Check the To Term and determine if it is for the end of time (999999) or not. You may have to update additional terms.
 - b. B) Go to the subsequent term and confirm the cohorts are showing appropriately.
 - c. C) Exit form and re-enter form to confirm data is still present.
 - d. Answer: A
4. If a student is leaving one cohort and joining a different cohort in the same effective term, you can complete both actions at the same time. TRUE
5. The Registrar's Office will maintain all cohorts. FALSE
 - a. Answer: False, campus groups who use cohorts are responsible for maintaining them. If a mass update can be used, that can be requested through Student Affairs Information Systems (SAIS).