HOW TO FIND ADMIT TERM AND VIEW ASSOCIATED UNDERGRADUATE APPLICATION INFORMATION

TABLE OF CONTENTS

Revision History	1
Introduction and Purpose	1
Related Policies, Regulations, Guiding Principles, and Common Practices	1
Impacted Departments, Units, Programs, and Centers	1
Before You Begin	1
Forms	2
Procedures	2
Steps	2

REVISION HISTORY

Version	Date	Name	Description
	4/12/2017	Teri Eckman	Created

INTRODUCTION AND PURPOSE

This process explains how to quickly find Undergraduate Application information in Banner.

RELATED POLICIES, REGULATIONS, GUIDING PRINCIPLES, AND COMMON PRACTICES

1. Not applicable.

IMPACTED DEPARTMENTS, UNITS, PROGRAMS, AND CENTERS

1. Any department that needs to view Undergraduate Application information.

BEFORE YOU BEGIN

If this is the first time you are reviewing this procedure, open Banner Training (bannersbxe.ucr.edu) to follow along.

FORMS

The forms listed below are covered in this training.

Form	Form Name	Description
UADMTERM	THIS IS NOT A FORM BUT CAN BE ENTERED INTO THE GO TO BOX	Calls the QuickFlow process to automatically pull up the forms listed below.
SAASUMI	Admissions Application Summary	Lists all Applications and associated details at a high level.
SZAUSDA	Applicant User-Defined Data	Data on this form are fields from the Undergraduate Application

PROCEDURES

STEPS

1. Type "UADMTERM" in the "Go To..." Box and hit the Enter key



- 2. You will <u>automatically</u> be taken to **SAASUMI**.
 - a. If you were viewing a student record on another form, the student name will be populated and you can proceed to the next step.
 - b. If you are not already on a student record, then search for the student or enter the SID.
- 3. Perform a Next Block. All applications for the student you were viewing will be listed.

4. Click in the blank box next to the term that you want to select.

Inntia	Application St	immary SAASUMI	8.2 (BANPROD)) QuickFi	IOW: ADMITER	ent 1 of 2 belows	0000000	900000000000	100000000000		x £100000
880	0775034	Littlelamb, Mary H.			Level: U	Camp	us:	Colleg	e: =	Degree:	
: [*	Program:	1	4	Field of S	tudy Type:		1	Fie	ld of Study Code:	Y
lesk	ons Apolic	ation Summary									
Entry	Applicati	on Application	Admission	Student		Outstanding					
Term	Numbe	r Preference	Type	Type +	Residence	Requirements	T Status	Status Date	Decision	Decision Date	
0720	7		DN	F	U		C	14-FE8-2017	13	02-MAY-2007	A
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rricu	ila Summa	ry - Primary									
iority	Term	Program	Catalog	Level		Campus		College		Degree	
	200720	BA in Economics	200720	Undergri	aduate	Riverside		Humanito	is. Arts, and Sc	c Bachelor of Arts	ā I
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d of ority	f Study Su Term	Type	Field	of Study		Dep	artment		Atta	iched to Major 🚺	
	200720	Major	Econor	nics		Econ	omics				A

- 5. You will <u>automatically</u> be taken to **SZAUSDA** for the <u>term</u> you selected on **SAASUMI**.
- 6. Perform a **Next Block**. Click on the tabs to see the available data for the term you selected.

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(⊒ ∽]] h ← A &] * > 2 2 2 4 4 4 4									
🙀 Applicant User-Defined Data SZAUSDA 8.4 (BANFROD) QuickFlow: ADMTERM: 2 of 2 00000000000000000000000000000000									
Confidential									
Те	rm: 200720 💌 ID: 86077	15934 Tittlelamb, Mary H.							
Fields 1-4	40 Fields 41-80 Fields 81-12	0 Fields 121-160 Fields 16	1-200 Fields 20	1-240 Fields 241-280 Fields 28	31-320 Fields 321-360				
Number	Description	Value	Numbe	r Description	Value				
1	Uncapped GPA		21	System Review Status	-				
2	Capped GPA	.00	22	Scholarship Type	-				
3	Low Income		23		-				
5	Number of AD/IB Courses	0	24	A G Eleven Complete	-				
6	Admit Academic Index Score (AIS)	0	26	A-G Eiffeen Complete	-				
7	SAT/ACT Composite	0	27	ELC Status					
8			28	ELC Percent					
9			29	ELC Flag					
10			30	Parent Income	0				
11			31	Parent Number of Dependants	0				
12			32	Mother Education Level					
13			33	Father Education Level					
14			34						
15			35						
16			36	Grade 10 Honors	0				
17			37	Grade 11 Honors					
18			38	Grade 10-11 Honors/AP/IB	0				
19	Compto : Dan immed Met		39	Grade 12 Honors/AP/IB					
20	Geometry Requirement Met		40	JUNUI AFI COUR					
(11-21		VALLE				
Value of var	Value of variable								
Record: 1/1 <08C>									