

Get Access Step 7

Fill out the Banner Systems Access Request section. Enter your UCR NetID. **This is a required field.** For more NetID information, visit cnc.ucr.edu.

Select your employee status. Faculty and staff who were former UCR students will be prompted to provide their SID (if known). Student employees are **required** to provide their Student ID number.

Enter your Supervisor's email address (or the email address of the person who has system access authorization responsibility for your department).

Select the system(s) you need. When you select **Banner** or **Cognos Reporting**, you will be presented with available roles.

Banner Systems Access Request

Net ID

Employment Type

Faculty Staff Student Employee

Are you a former UCR student?

Yes No

Please provide your SID

Supervisor Email Address

Banner and Related Systems ?

Banner Cognos Reporting Degree Works

Enter your UCR NetID. **This is a required field.** For more NetID information, visit cnc.ucr.edu.

Select your employee status.

- Faculty and staff who were former UCR students will be prompted to provide their SID (if known).
- Student employees are **required** to provide their Student ID number.

Select the system(s) you need. When you select **Banner** or **Cognos Reporting**, you will be presented with available roles.

Enter your Supervisor's email address (or the email address of the person who has system access authorization responsibility for your department).